

**DEPARTMENT OF REVENUE AND CUSTOMS
MINISTRY OF FINANCE, THIMPHU**

**INCOME TAX SECTION
REGIONAL REVENUE & CUSTOMS OFFICE**

.....

Name of the appellant			Taxpayer Number /CID No
Trade License No (BIT & CIT)			Name of contact person:
Contact details	Office Phone No.	Mobile No.	E-mail ID:
Address to which appeal intimation may be sent to:			Appeal intimation to be sent via email? Yes <input type="checkbox"/> No <input type="checkbox"/>
Income year for case under appeal		Assessment conducted for (Income Year)	
Date of Demand Notice received:		Date of RTAC/DRCTAC decision received:	
Appeal on:			
	Disputed amount as per Demand (in Nu.)		
Income Year			
1. Disallowances:			
a)			
b)			
c)			
d)			
2. Non-filing fine			
3. Income Concealment Fine			
4. 24 % Penal Interest			
5. Others			
Total Disputed Amount			
Did you appeal in the past years?	Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable <input type="checkbox"/> (If Yes, then enter details)		
	IY which you have appealed	Date/Year of appeal	Disputed amount

Do you have previous tax arrears? Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable <input type="checkbox"/> (If Yes, then enter the Amount & Year)	
Did you pay the undisputed amount? Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable <input type="checkbox"/> (If Yes, then enter the Amount, Payment Receipt No., Date & Year)	
Amount considered by RTAC/DRCTAC/TAX Appeal Board	

I/We declare that the information furnished in this form and following attached documents are true and correct to the best of my/our knowledge. In case the declaration is found to be untrue & incorrect, I/We shall be liable for fines, penalties and prosecution as per the provisions of the Income Tax Act of Kingdom of Bhutan 2001.

<p><i>The following documents must be enclosed along with this form:</i></p> <ol style="list-style-type: none"> 1. <i>Appeal request letter clearly stating the contention of the appeal;</i> 2. <i>Copy of appeal intimation letter;</i> 3. <i>Assessment Report; and</i> 4. <i>Any other relevant documents.</i>
--

(Seal, Signature & Date)

(Name & Designation)